

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
September 3, 2009**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, September 3, 2009 in the WCBI board room, 800 Starbuck Avenue, Watertown, NY.

Present: Dennis Affinati, Julie Pecori, Kent Burto, Michelle Pfaff, Paul Morgan, Lance Evans, Urban Hirschey, W. Edward Walldroff, Joseph Colello, Donald Rutherford, John Doldo, Jr., William Fulkerson, David Converse, Mary Dudo, Timothy Read, Stephen Duflo, James Wright

Others Present: Don Alexander, Lyle Eaton, Peggy Sampson, Mary Anne Hanley, James Heary, Mark Quallen, and Nancy Madsen of the Watertown Daily Times

Excused: Mary Corriveau, Thomas O'Connor, Robert Hagemann, Thomas Carman

Absent: None

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:39 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance.
- III. **Minutes – July 9, 2009:** Minutes of the regular board meeting held July 9, 2009 were presented. Mr. Rutherford moved, and Mr. Fulkerson seconded; and

IT WAS VOTED: To approve the minutes for the regular meeting of July 9, 2009 as presented.

- IV. **Treasurer's Report as of June 30, 2009 and July 31, 2009:** Mr. Eaton reviewed the financials for the periods ending June 30, 2009 and July 31, 2009. Ms. Pfaff moved, and Mr. Read seconded; and

IT WAS VOTED: To approve the June 30, 2009 and July 31, 2009 Treasurer's Reports as presented.

- V. **JCIDA Report:** Mr. Alexander gave the following report on the JCIDA Board Meeting;
 - Approved a modification to BDJKR Properties loan
 - Did not approve a PILOT fee modification to J. Scott Corp.
 - Approved a purchase offer from Paul Alberry (Mr. Rick's Bakery) for Lot 7 in JCCP
 - Tabled Jefferson Community College request
 - Approved an amount up to \$45,000 for Stream from their Maintenance Reserve Fund
 - Presentation from Merit of New York, LLC/Black River I, LLC on infrastructure project
 - Authorized CEO to execute ESD Upstate Regional Blueprint Fund Application for project
 - Established Jefferson County Local Development Corporation

There was discussion on the formation of the Jefferson County Local Development Corporation.

VI. Committee Reports:

Manufacturer's Committee- Ms. Pecori gave an update to the Board on the committee's most recent meeting. Topics discussed were the meetings held with the Chamber of Commerce and DANC and the White Paper/Manufacturing Survey Revisions. The next meeting date is set for October 1, 2009 immediately following the JCJDC Board meeting.

Marketing Committee- Mr. Evans updated the Board on the committee's most recent meeting. Topics discussed were the 2008-09 Marketing Goals & Objectives which included updates, advertising, local events, the Web site, proposed 2009-10 Marketing Goals & Objectives, and Council Member updates. The next meeting is tentatively scheduled for September 24, 2009, 12 Noon.

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
September 3, 2009
Page 2**

VII. Other Issues:

Mr. Alexander gave a brief update of the JCIDA Wind Farm UTEP Committee. They continue to work on the Wind Farm UTEP and will hold a committee meeting immediately following the board meeting.

VIII. Presidents Remarks: No remarks

IX. Chief Executive Officer's Remarks: No additional remarks

X. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Doldo seconded by Ms. Pfaff. All in favor. The meeting adjourned at 10:25 a.m.