

**Jefferson County Job Development Corporation  
Regular Monthly Board Meeting Minutes  
July 9, 2009**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, July 9, 2009 in the WCBI board room, 800 Starbuck Avenue, Watertown, NY.

**Present:** Dennis Affinati, Donald Rutherford, Thomas O'Connor, John Doldo, Jr., William Fulkerson, Robert Hagemann, David Converse, Mary Dudo, Timothy Read, Stephen Duflo, Thomas Carman, James Wright

**Others Present:** Don Alexander, Patrick Kelly, Lyle Eaton, Peggy Sampson, Mary Anne Hanley, James Heary, and Nancy Madsen of the Watertown Daily Times

**Excused:** Julie Pecori, Kent Burto, Michelle Pfaff, Paul Morgan, Lance Evans, Urban Hirschey, W. Edward Walldroff, Joseph Colello, Mary Corriveau

**Absent:** None

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:27 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance.
- III. **Minutes – June 4, 2009:** Minutes of the regular board meeting held June 4, 2009 were presented. Mr. Hagemann moved, and Mr. Rutherford seconded; and

IT WAS VOTED: To approve the minutes for the regular meeting of June 4, 2009 as presented.

- IV. **Treasurer's Report as of May 31, 2009:** Mr. O'Connor reviewed the financials for the period ending May 31, 2009. Mr. Duflo moved, and Mr. Converse seconded; and

IT WAS VOTED: To approve the May 31, 2009 Treasurer's Reports as presented.

- V. **Budget Proposal for Fiscal Year 2009-2010:** Mr. Eaton reviewed the proposed budget for fiscal year 2009-2010 that was included in the packets for review. No comments were made. Mr. Doldo moved, and Mr. Duflo seconded; and

IT WAS VOTED: To approve the proposed budget for fiscal year 2009-2010 as presented.

- VI. **JCIDA Report:** Mr. Converse gave the following report on the JCIDA Board Meeting;

- Approved 2009-2010 Budget
- Approved the June 30, 2009 Treasurer's Report
- Approved a \$200,000 RLF to Watertown Family YMCA for a full day care facility
- Approved collateral change to J. Scott Corp. RLF commitment
- Agreed with recommendation to turn Creative Touch Images Micro loan over for collection
- Lending Policy is on hold until further revision are made
- Approved a Sale Leaseback Resolution for J. Scott Corp.
- Discussed the creation of an LDC for the JCIDA to move the loan funds to – Counsel to create a draft certificate of incorporation and comprehensive plan for next meeting
- Approved a resolution to hire Harris Beach LLP

- VII. **Committee Reports:**

**Manufacturer's Committee-** Mr. Kelly gave an update to the Board on the committee's most recent meeting in Ms. Pecori's absence. Topics discussed were the regional agenda, white paper/manufacturing survey revisions, purchasing discounts for members of JCJDC to help expand membership, and NYPA North Country Stimulus Update. The next meeting date is set for July 16, 2009 at 10 a.m.

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**VIII. Other Issues:**

Mr. Alexander mentioned the recent presentation by the New York Power Authority on Preservation Power that was held for economic developers in the three county region. Their target is commercial and industrial expansions. They are currently working with one client to see if the program can be applied.

Mr. Alexander reported that the JCIDA is now using the Harris Beach Law Firm due to their specialty in IDA's in concert with James Heary as continued local counsel. Current policies and procedures are being reviewed.

Mr. Converse gave a brief update of the JCIDA Wind Farm UTEP Committee. They continue to work on the Wind Farm UTEP and hope to have a final draft complete by the end of the summer.

**IX. Presidents Remarks:** No remarks

**X. Chief Executive Officer's Remarks:** No additional remarks

**XI. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Rutherford seconded by Mr. Converse. All in favor. The meeting adjourned at 10:04 a.m.