

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
June 4, 2009**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, June 4, 2009 in the WCBI board room, 800 Starbuck Avenue, Watertown, NY.

Present: Julie Pecori, Dennis Affinati, Donald Rutherford, Thomas O'Connor, John Doldo, Jr., Lance Evans, Urban Hirschey, W. Edward Walldroff, William Fulkerson, Joseph Colello, Mary Corriveau, Robert Hagemann, David Converse, Mary Dudo

Others Present: Don Alexander, Patrick Kelly, Lyle Eaton, Peggy Sampson, Mary Anne Hanley, Jill Bettinger-JCC, James Fayle-ESD, and Nancy Madsen of the Watertown Daily Times

Excused: Kent Burto, Michelle Pfaff, Timothy Read, Stephen Duflo, Thomas Carman, Paul Morgan, James Wright

Absent: None

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:19 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance. Mr. Affinati asked for everyone to take a moment of silence for the three soldiers killed in Afghanistan.
- III. **Minutes – May 7, 2009:** Minutes of the regular board meeting held May 7, 2009 were presented. A correction will be made to the President's remarks in regard to Ms. Pfaff being named the Financial Services Champion of the Year for the Central New York district by the U.S. Small Business Administration. Mr. Hirschey moved, and Mr. Colello seconded; and

IT WAS VOTED: To approve the minutes for the regular meeting of May 7, 2009 as presented.

- IV. **Treasurer's Report as of April 30, 2009:** Mr. O'Connor reviewed the financials for the period ending April 30, 2009. Mr. Converse moved, and Ms. Corriveau seconded; and

IT WAS VOTED: To approve the April 30, 2009 Treasurer's Reports as presented.

- V. **JCIDA Report:** Mr. Hirschey gave the following report on the JCIDA Board Meeting;

- Approved a \$40,000 MICRO loan to Depauville Village Market, Inc.
- Approved a 6 month principal moratorium for Sackets Harbor Trading Co.
- Met with CFM to discuss project at Corporate Park
- Approved a write off of \$32,122.02 for Casa De Pizza – judgment entered
- Approved a write off of \$14,700.36 for Juladame Premium Goat Milk Products
- Did not create a 'But For' Policy – current policy sufficient
- Wind Committee update on UTEP
- Awarded bid contract to Rusty Johnson for Stream exterior wall repair

- VI. **Committee Reports:**

Manufacturer's Committee- Ms. Pecori gave an update to the Board on the committee's most recent meeting. Topics discussed were the New York State Budget, white paper revision, legislative breakfasts, cooperative purchasing of trucking services, and a regular meeting schedule. Ms. Pecori indicated that the Committee will review the survey that was sent out and used to create the White Paper. The committee will meet following the JDC board meeting each month, barring conflicts.

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Marketing Committee- Mr. Evans updated the Board on the most recent committee meeting. The Business of Excellence Award revised criteria was handed out for review. Mr. Evans moved, and Mr. Hirschey seconded; and

IT WAS VOTED: To approve the revised criteria for the Business of Excellence Award.

The Committee approved a \$5,000 sponsorship for Emerge-NNY for the event that will be held October 12, 2009 at Jefferson Community College. Dave Zembiec provided copies of the NYS Tug Hill Commission Newsletter and a letter highlighting the Black River Initiative's projects and the progress made along the river corridor. The next meeting will be Thursday, June 25, 2009.

VII. Other Issues:

Jefferson Community College Energy Curriculum – Jill Bettinger: Ms. Bettinger gave a brief update on the progress the College has made to create the Energy Curriculum. She handed out a JCC Center for Energy Resources Strategic Initiative that outlines grants that are being sought for the creation of the program, proposed developments that the College will make, etc. She also spoke briefly about workshops and seminars that are available.

Upstate Regional Blueprint Fund and Downstate Revitalization Fund – James Fayle: Mr. Fayle made a PowerPoint Presentation to the board regarding the funds. The funds will be allocated in three tracks – business investment, infrastructure investment and downtown redevelopment and will be available as subsidized loans, convertible loans, and grants. The funds are for established businesses with at least three years of operating history. The presentation and application can be found on the web site www.nylovesbiz.com.

VIII. Presidents Remarks: Mr. Affinati indicated that a notice will be sent in the near future indicating whether or not there will be a July board meeting.

IX. Chief Executive Officer's Remarks: Mr. Alexander notified the board of the recent upgrades in the office. A new server and wireless network have been installed and internal and external back up have been established and are working properly. Mr. Alexander also notified the board of Gordon Cerow's funeral service that will be held on Saturday at 2 p.m. in Clayton.

X. Adjournment: With no further business before the board, a motion to adjourn was made by Mr. Converse seconded by Mr. Hirschey. All in favor. The meeting adjourned at 10:15 a.m.