

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
May 7, 2009**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, May 7, 2009 in the WCBI board room, 800 Starbuck Avenue, Watertown, NY.

Present: Michelle Pfaff, Timothy Read, Stephen Duflo, Julie Pecori, Dennis Affinati, Kent Burto, Donald Rutherford, Thomas O'Connor, John Doldo, Jr., Lance Evans, Urban Hirschey, W. Edward Walldroff, William Fulkerson, Joseph Colello, Mary Corriveau, Robert Hagemann, James Wright

Others Present: Don Alexander, Patrick Kelly, Lyle Eaton, Peggy Sampson, Mary Anne Hanley, James Heary, John Sidd, Jill Bettinger-JCC, Claire Seiferth, Nancy Madsen of the Watertown Daily Times, and Jeff Nelson of 7 News

Excused: Thomas Carman, Paul Morgan, David Converse

Absent: Mary Dudo

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:32 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance.
- III. **Introduction of James W. Wright:** Mr. Affinati introduced James Wright, Executive Director of the Development Authority of the North Country who replaced board member Robert Juravich.
- IV. **Minutes – March 5, 2009:** Minutes of the regular board meeting held March 5, 2009 were presented. Ms. Pfaff moved, and Mr. Evans seconded; and

IT WAS VOTED: To approve the minutes for the regular meeting of March 5, 2009 as presented.

- V. **Treasurer's Report as of February 28, 2009 and March 31, 2009:** Mr. O'Connor reviewed the financials for the periods ending February 28, 2009 and March 31, 2009. Ms. Pfaff moved, and Ms. Corriveau seconded; and

IT WAS VOTED: To approve the February 27, 2009 and March 31, 2009 Treasurer's Reports as presented.

- VI. **JCIDA Report:** Mr. Hirschey gave the following report on the JCIDA Board Meeting;

- Four loan modifications were approved for interest only payments for 6 months
- Approved write off of 4th Coast Scuba principal balance
- Approved \$2,500.00 settlement for Synergy Partners and the release of Judgment against Errol Flynn
- Approved \$25,000.00 increase to RLF for CFM for a total loan of \$375,000.00
- Approved to spend up to \$10,000 for Mark Quallen, Energy Consultant
- Approved a Sale Leaseback Resolution and Inducement Agreement for J. Scott Corp (Jeff Shambo)
- Did not approve a Sale Leaseback Resolution and Inducement Agreement for Savera Hospitality, LLC
- Brief Update on Anson v. JCIDA Lawsuit
- Approved a Resolution for Grant Funding with National Grid for Watertown Center for Business and Industry which included up to \$4,000 from IDA
- Approved transfer of 0.93 acres of Lot 3 in the Corporate Park to Mike Lundy

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VII. Committee Reports:

Manufacturer's Committee- Ms. Pecori gave an update to the Board on the committee's most recent meeting. They will meet following this meeting and plan to discuss the NYS Budget, white paper revision, legislative breakfasts, cooperative purchasing of trucking services, and a regular meeting schedule.

Marketing Committee- Mr. Evans updated the Board on the most recent committee meeting. The Council will finalize the business awards criteria after all suggestions have been incorporated and present to the board at their June meeting for approval. The Council voted to award a \$1,500.00 sponsorship to Carthage Area Chamber for the 2009 "Sounds of Summer". Other topics discussed include the Restore NY Grant for a new medical office building in Carthage, Drum Country Business, and a "Green for Realtors" seminar. The next meeting will be Thursday, May 28, 2009.

VIII. Other Issues:

North Country PTAC Update – Claire Seiferth: Ms. Seiferth gave a brief overview of the North Country Procurement Technical Assistance Center which is housed at the Greater Watertown Chamber of Commerce. Her position is to help prepare businesses to go after federal contracts which require certain certifications. She indicated that they are looking to roll out classes and seminars for the businesses to attend. They service Jefferson, Lewis, and St. Lawrence Counties.

IX. Presidents Remarks: Mr. Affinati congratulated Ms. Pfaff for being named the Financial Services Champion of the Year for the Central New York district by the U.S. Small Business Administration.

Board Meeting Time Change – Mr. Affinati asked for a motion to move the meeting time back to 9:15 a.m. starting next month. Mr. Evans moved, and Mr. Rutherford seconded; and

IT WAS VOTED: To approve moving the meeting time back to 9:15 a.m.

Mr. Hagemann mentioned the importance of the recent Capital Corridor meeting and indicated that there is a good mechanism going forward.

X. Chief Executive Officer's Remarks: Mr. Alexander added to Mr. Hagemann's comment about the new regional initiatives which include regional and international realignments.

XI. Adjournment: With no further business before the board, a motion to adjourn was made by Ms. Corriveau seconded by Ms. Pfaff. All in favor. The meeting adjourned at 10:16 a.m.