

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
February 5, 2009**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, February 5, 2009 in the JCJDC board room, 800 Starbuck Avenue, Watertown, NY.

Present: Michelle Pfaff, Timothy Read, Stephen Duflo, Robert Hagemann, Julie Pecori, Dennis Affinati, Kent Burto, David Converse, Don Rutherford, Thomas O'Connor, Joseph Colello, Mary Corriveau

Others Present: Don Alexander, Patrick Kelly, Lyle Eaton, Joy Nuffer, Mary Anne Hanley, Bruce Poulsen, Cliff Donaldson, Greg Hart, Jay Matteson, Nancy Madsen of the Watertown Daily Times

Excused: Paul Morgan, Thomas Carman, William Fulkerson, Lance Evans, Urban Hirschey, John Doldo, Jr.

Absent: Robert Juravich, Mary Dudo,

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:20 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance.
- III. **Moment of Silence in Honor of Owen Willaman:** Mr. Affinati requested that all remain standing for a moment of silence to honor Owen Willaman, past president of JCJDC. After moment of silence was observed Mr. Alexander shared some thoughts about Mr. Willaman. Mr. Willaman was a well respected member of the community with a great sense of humor, who served his community well.
- IV. **Agricultural Update:** Due to a lack of voting quorum at the beginning of the meeting, it was decided to have Mr. Matteson give the Agricultural Update at this time. Mr. Matteson presented the Board with the annual update. There are three operating wineries in the county and the wine trail is in place. Jefferson County continues to be #1 producer of honey. There is a higher demand for locally grown and raised foods. There is a lack of processing facilities in the area, USDA requirements make it difficult to attract and place a facility in the area. This is a tough year for farmers; however economists expect a rebound in 2010. The JCADC is organizing teams of trained facilitators, consisting of bankers, veterinarians, feed analysts, and others to work with farmers to see how they can improve their efficiency. This team approach will cost the JCADC about \$2,000 per farm. The JCADC is attempting to raise funds for this initiative. Mr. Alexander informed the Board that this is a worthwhile project to support and informed Mr. Matteson to present the Board with a request before the next meeting for Board review.
- V. **Minutes – December 4, 2008:** Minutes of the board meeting held December 4, 2008 were presented. Ms. Pfaff moved, and Mr. Converse seconded; and

IT WAS VOTED: To approve the minutes as presented for the December 4, 2008 meeting.

- VI. **Audit Report for the fiscal year October 1, 2007-September 30, 2008:** Mr. Poulsen reviewed the audited financial reports for the fiscal year of October 1, 2007 through September 30, 2008. Mr. Poulsen stated there were no issues and the audit was complete. Mr. Converse moved, and Mr. Burto seconded; and

IT WAS VOTED: To approve the Audit Report for the fiscal year October 1, 2007-September 30, 2008.

- VII. **Treasurer's Report as of November 30, 2008 & December 31, 2008:** Mr. O'Connor reviewed the financials for the period ending November 30, 2008 & December 31, 2008. Ms. Corriveau moved, and Mr. Hagemann seconded; and

IT WAS VOTED: To approve the November 30, 2008 & December 31, 2008 Treasurer's Reports as presented.

VIII. **JCIDA Report:** Mr. Converse gave the following report on the JCIDA Board Meeting;

- The JCIDA approved a Resolution of Recognition to honor Gordon D. Cerow to present to the family.
- Stature Electric Agreement was addressed and found they were not in violation of their agreement which expired February 1, 2009.
- A Microenterprise loan in the amount of \$40,000 was approved for Fort Drum Storage, LP.
- A Microenterprise loan in the amount of \$40,000 was approved for Duck Stop Diner.
- The Board approved engaging Mark E. Quallen to help determine what the PILOT amount should be for Wind Farms.
- The JCIDA Board approved participation in a statewide education with the NYSEDC to help public perception of the IDA's, as they are under attack and IDA programs are at risk.

IX. **Committee Reports:**

Manufacturer's Committee- Ms. Pecori gave an update to the Board on the committee's current agenda, including updating the White Paper and looking for low cost alternative energy sources.

X. **Other Issues:**

CIDC Appointment: A request to appoint Mr. Hirschey to serve on the CIDC Board was made. This had been previously presented to the JCIDA Board and approved; however after research it was determined that this is a JCJDC appointment. Mr. Rutherford moved, and Mr. O'Connor seconded; and

IT WAS VOTED: To appoint Mr. Hirschey to the CIDC Board.

XI. **President's Remarks:** Mr. Affinati read a letter on behalf of the Board and Staff of the JCJDC to express sympathy to the family of Mark Davis, who was an Emergency Medical Technician who was killed Friday night in the line of duty. Mr. Alexander stated that the volunteers are a very important part of our community and should be recognized.

XII. **Chief Executive Officer's Remarks:** Mr. Alexander stated that he has received an informal request from the Thousand Islands Bridge Authority for participation at some level in the promotion of the area. Ms. Pfaff moved, and Mr. Read seconded; and

IT WAS VOTED: To authorize Mr. Alexander to sponsor the Thousand Islands Bridge Authority up to the amount of \$1,500.

Annual Election of Officers: It was observed that the Election of Officers was required at this meeting. Ms. Pfaff moved, and Mr. Burto seconded; and

IT WAS VOTED: To elect Mr. Affinati as President, Ms. Pfaff as Vice President, Mr. O'Connor as Treasurer, and Mr. Evans as Secretary.

XIII. **Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Converse seconded by Mr. O'Connor. All in favor. The meeting adjourned at 10:46 a.m.