

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
December 4, 2008**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, December 4, 2008 in the JCJDC board room, 800 Starbuck Avenue, Watertown, NY.

Present: Michelle Pfaff, Timothy Read, Stephen Duflo, Lance Evans, Robert Hagemann, Julie Pecori, Dennis Affinati, Kent Burto, John Doldo, Jr., Urban Hirschey, David Converse, Don Rutherford, Thomas O'Connor, Joseph Colello

Others Present: Don Alexander, Patrick Kelly, Lyle Eaton, Joy Nuffer, Lorraine Wilson, Nancy Madsen of the Watertown Daily Times

Excused: Paul Morgan, Thomas Carman, William Fulkerson, Robert Juravich

Absent: Graham Wise, Mary Dudo, Mary Corriveau

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:25 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance.
- III. **Introduction of Patrick Kelly:** Mr. Affinati introduced Patrick Kelly, new Deputy CEO to the Board. Also introduced was Lorraine Wilson who has been hired for the duration of Peggy Sampson's maternity leave.
- IV. **Minutes – November 6, 2008:** Minutes of the board meeting held November 6, 2008 were presented. Ms. Pfaff moved, and Mr. Hirschey seconded; and

IT WAS VOTED: To approve the minutes as presented for the November 6, 2008 meeting.

- V. **Treasurer's Report – October 31, 2008:** Mr. O'Connor reviewed the financials for the period ending October 31, 2008. Ms. Pfaff moved, and Mr. Duflo seconded; and

IT WAS VOTED: To approve the October 31, 2008 Treasurer's Report as presented.

- VI. **JCIDA Report:** Mr. Hirschey gave the following report of the JCIDA Board of Directors' Meeting.
 - Approved subordination of loans to Current Applications
 - Approved Inducement Resolution for Riverside Plaza

VII. Committee Reports:

Manufacturer's Committee- Ms. Pecori gave an update to the Board on the committee's current agenda, including updating the White Paper and looking for low cost alternative energy sources.

Audit Committee- Mr. O'Connor stated that the Audit Committee had met with the auditors and the audit has begun.

Nominating Committee- Ms. Pfaff informed the Board that three Directors have terms that are expiring; those Directors are Thomas O'Connor, Joseph Colello, and Mary Dudo. All three Directors are in their first term and are eligible for a second term. They have all said they would be happy to serve another term and will be on the ballots that will be sent to the members.

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VIII. **Other Issues:**

A request was made to add Patrick Kelly to the bank accounts as a signor. Mr. Evans moved, and Mr. Duflo seconded; and

IT WAS VOTED: To add Patrick Kelly to the bank accounts as a signor.

IX. **President's Remarks:** Mr. Affinati wished everyone a Merry Christmas and Happy New Year.

X. **Chief Executive Officer's Remarks:**

Mr. Alexander expressed his appreciation to the Board for their time and dedication, and wished all Happy Holidays. He also stated how pleased he was to have Patrick Kelly on staff.

XI. **Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Rutherford seconded by Mr. Hagemann. All in favor. The meeting adjourned at 9:45 a.m.