

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
November 6, 2008**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, November 6, 2008 in the JCJDC board room, 800 Starbuck Avenue, Watertown, NY.

Present: Michelle Pfaff, Timothy Read, Stephen Duflo, Thomas Carman, Lance Evans, Robert Hagemann, William Fulkerson, Julie Pecori, Dennis Affinati, Kent Burto, John Doldo, Jr., Urban Hirschey, David Converse, Don Rutherford

Others Present: Don Alexander, Lyle Eaton, Joy Nuffer, Mary Anne Hanley, Jill Bettinger, Nancy Madsen of the Watertown Daily Times, Caroline Tucker of Channel 7

Excused: Paul Morgan, Mary Corriveau, Thomas O'Connor, Joseph Colello

Absent: Graham Wise, Mary Dudo, Robert Juravich

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:15 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance.
- III. **Minutes – October 2, 2008:** Minutes of the board meeting held October 2, 2008 were presented. Mr. Hagemann moved, and Ms. Pfaff seconded; and

IT WAS VOTED: To approve the minutes as presented for the October 2, 2008 meeting.

- IV. **Treasurer's Report – September 30, 2008:** Mr. Eaton reviewed the financials for the period ending September 30, 2008. Ms. Pfaff moved, and Mr. Read seconded; and

IT WAS VOTED: To approve the September 30, 2008 Treasurer's Report as presented.

- V. **JCIDA Report:** Mr. Hirschey gave the following report of the JCIDA Board of Directors' Meeting.

- Approved a \$26,570 Microenterprise Loan to Creative Touch Images
- Approved a loan modification to the C & B Rent-All Microenterprise loan
- Approved the forbearance of principal and interest on the Curtis Furniture Revolving Loan Fund

VI. Committee Reports:

Manufacturer's Committee- Ms. Pecori gave an update to the Board on last month's meeting with Cliff Donaldson of the NYS Department of Labor, Lisa Pent, Brian McManus and John Dowd. Visits with legislature representatives are being contemplated. Updates are being made to the current White Paper. The next meeting will be set up sometime this month.

Marketing Committee- Mr. Evans gave an update to the Board on the October 16, 2008 meeting of the Marketing Committee. Mary Anne Hanley recently went to the NEDA meeting in Buffalo, where she had the web site critiqued, it was recommended that some revamping could be done. The JCJDC Business Award applications were sent out at the end of October. The eDay Conference will be held Friday November 21, 2008 at JCC. JCJDC is sponsoring the Business of Women Conference on December 2, 2008 at the BOCES Conference Center. The next meeting will be November 18, 2008.

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VII. Other Issues:

Authority Budget Office Letter- A letter addressed to JCJDC was received from the Authorities Budget Office stating that all LDC's will be required to participate in the Public Authorities Reporting Information System (PARIS). Staff is working toward compliance with the new requests.

- VIII. President's Remarks:** Mr. Affinati stated that many have requested the moving of the JCJDC meeting to 9:00 a.m. as there is sometimes a lapse between the two meetings. Mr. Hirschey moved, and Mr. Burto seconded; and

IT WAS VOTED: To approve moving the meeting time for the JCJDC Board from 9:15 a.m. to 9:00 a.m.

IX. Chief Executive Officer's Remarks:

Mr. Alexander updated the Board on the following;

- The December JCIDA meeting will include a presentation from Jim Madden of British Petroleum regarding their proposed Wind project in Cape Vincent.

Mr. Alexander also introduced Jill Bettinger of Jefferson Community College, who was asked to observe the Board meetings and will be participating in issues regarding alternative energy sources.

- X. Adjournment:** With no further business before the board, a motion to adjourn was made by Mr. Burto, seconded by Mr. Rutherford. All in favor. The meeting adjourned at 9:48 a.m.