

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
April 3, 2008**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, April 3, 2008 in the JCJDC board room, 800 Starbuck Avenue, Watertown, NY.

Present: Michelle Pfaff, Mary Dudo, Dennis Affinati, Thomas O'Connor, Julie Pecori, Robert Hagemann, Timothy Read, Stephen Duflo, Lance Evans, John Doldo Jr., Urban Hirschey, Mary Corriveau, Kent Burto, David Converse, Thomas Carman, Robert Juravich, Graham Wise, Donald Rutherford

Others Present: James Fayle, Don Alexander, Lyle Eaton, Peggy Sampson, Frank Cean-Lake Ontario Fisheries Coalition, Doug Schelleng-Empire State Development, Ashley Hayes-Chamber, Howard Kelly-The Capital Corridor, Channel 7 News, and Rachel Hanley of the Watertown Daily Times

Excused: William Fulkerson, Paul Morgan

Absent: Joseph Colello

- I. **Call to Order:** Mr. Affinati called the meeting to order at 9:15 a.m.
- II. **Pledge of Allegiance:** Mr. Affinati asked all to stand to recite the pledge of allegiance.
- III. **Minutes:** Minutes of the board meeting held March 6, 2008 were presented. Mr. Evans moved, and Mr. O'Connor seconded; and

IT WAS VOTED: To approve the minutes as presented for the March 6, 2008 meeting.

- IV. **Finance Committee** . Mr. O'Connor reviewed the financials for the period ending February 29, 2008. Ms. Dudo moved, and Mr. Hirschey seconded; and

IT WAS VOTED: To approve the February 29, 2008 Treasurer's Report as presented.

- V. **JCIDA Report:** Mr. Fayle gave the following report of the JCIDA Board of Directors Meeting.
 - There was no Loan Review Committee meeting; therefore no loans to be decided upon
 - Approved a Stipulation Agreement with Errol Flynn for Synergy Partners for monthly payments on loan
 - Approved a Sale Leaseback Resolution for Lundy Development and Property Management project at the Jefferson County Corporate Park
 - Distributed modified bylaws for review and suggestion . approval at next meeting

VI. **Committee Reports:**

Manufacturing Committee . Mr. Hirschey reported on his Legislative Trip to Albany with Karen Delmonico and her associate from the Chamber of Commerce. The group was able to meet with Senator Aubertine. Discussions included healthcare, high energy, and taxes. Mr. Hirschey indicated that Senator Aubertine is concerned about the budget and high cost of doing business in New York State.

Ms. Pecori indicated that the manufacturer's meeting that was scheduled to follow this meeting will be rescheduled due to the Executive Committee meeting called by President Affinati. Many of the manufacturer's serve on the executive committee; therefore an e-mail will be sent with a new date for the meeting.

VII. Other Issues:

Lake Ontario Fisheries Coalition (LOFC) Discussion and Request – Mr. Fayle gave a brief background of the LOFC. Frank Cean provided information on ~~the~~ ~~the~~ Cut Project+. He indicated that the cost of the project is approximately \$18,000 and that the project was completed yesterday. The scope of the project was to clean debris (gravel, sand, stone, etc.) from around the shore to allow passage between the harbor and lake. Mr. Cean indicated that others have supported the project as follows: \$5,000 from Stoney Island, \$4,000 from the group at Galloo Island, and Senator Aubertine will submit a \$5,000 budget item. The LOFC would like to manage a fund to be able to clear the debris every two to three years. The DEC permit that was obtained gives access for five years. Mr. Cean requested \$2,500.00 from the JDC to use towards the existing bill and towards the fund. Mr. Converse moved, and Mr. Burto seconded; and

IT WAS VOTED: To approve the request of \$2,500.00 to the LOFC for ~~the~~ ~~the~~ Cut Project+.

FDRLO Update – Doug Schelleng first congratulated Mr. Fayle on his job as regional director for Empire State Development. He stated that he recently made an update on the GAP Analysis and indicated that there are two other initiatives . workforce and contracting. The task force is working with the Fort Drum Readiness staff to identify and define the military spouses and retirees. To date surveys have been completed; however it has been a bit of a challenge due to deployment of the soldiers. Mr. Schelleng and Mr. Alexander recently sent a letter to Jefferson County Employers trying to build the bridge with the employers and fort drum families.

Ashley Hayes from the Greater Watertown North Country Chamber of Commerce spoke about contracting. She and other staff will be able to support local businesses that want to sell to the government. A seminar was held a JCC recently and the new software that will enable web based bid matching will be available in late April. At a later time, they will be going for federal designation and will be looking for funding. This will give access to other projects and places that will provide opportunities for the local businesses.

The Capital Corridor – Howard Kelly made a PowerPoint presentation to the board of directors regarding the capital corridor. He outlined Canada/US partnership, the Border, Strategic Gateways and Corridors, and Corridor Opportunities and Activities. One opportunity is market analysis information assembled to identify opportunities for business expansion and investment. Activities include ongoing stakeholder meetings to economic development agencies, trucking associations, and other corridor groups. Mr. Kelly indicated that membership is free and puts you on a list for their newsletter.

- VIII. President's Remarks:** Mr. Affinati thanked Mr. Fayle and wished him the best of luck in his new position as regional director for Empire State Development.
- IX. Chief Executive Officer's Remarks:** Mr. Fayle indicated that there are still three seats available for the MDA annual meeting that will be held April 22 in Syracuse from 12 to 1:30 p.m. He thanked and commended everyone including staff for the opportunity, support, and great experience during his tenure at the JCJDC.
- X. Adjournment:** With no further business before the board, a motion was made by Ms. Pfaff, seconded by Mr. Hirschey. All in favor. The meeting adjourned at 10:25 a.m.