

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
September 6, 2007**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, September 6, 2007 in the JCJDC board room, 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, John Doldo Jr., William Fulkerson, Michelle Pfaff, Julie Pecori, Michael Crowley, Lance Evans, Dennis Affinati, Robert Hagemann, Michael Behling, Urban Hirschey, Mary Corriveau, Thomas O'Connor, Thomas Carman, Mary Dudo, Joseph Colello, Robert Sturtz

Others Present: James Fayle, Lyle Eaton, Peggy Sampson, Mary Anne Hanley, Dave Zembiec, Jeff Nelson-Channel 7, and Rachel Hanley-WDT

Excused: Don Rutherford, Robert Juravich, Paul Morgan, John Gaus

Absent: None

- I. **Call to Order:** Mr. Converse called the meeting to order at 9:17 a.m.
- II. **Pledge of Allegiance:** Mr. Converse asked all to stand to recite the pledge of allegiance.
- III. **Minutes:** Minutes of the board meeting held August 2, 2007 were presented. Ms. Pfaff moved, and Mr. Evans seconded; and

IT WAS VOTED: To approve the minutes of the August 2, 2007 meeting as presented.

- IV. **Finance Committee** – Mr. Crowley reviewed the financials for the period ending July 31, 2007. Mr. Hirschey moved, and Ms. Corriveau seconded; and

IT WAS VOTED: To approve the July 31, 2007 Treasurer's Reports as presented.

2007-2008 Budget – The preliminary budget for fiscal year 2007-2008 was distributed at the August meeting for review. There were no comments or changes. Ms. Pfaff moved, and Mr. Crowley seconded, Mr. Hagemann abstained; and

IT WAS VOTED: To approve the 2007-2008 budget as presented.

- V. **JCIDA Report:** Mr. Fayle gave the following report of the JCIDA Board of Directors' Meeting.
 - Approved the 2007-2008 Budget
 - Approved a \$40,000 MICRO loan to Dr. Danielle Lundy d/b/a/ Chiropractic Wellness Center of NNY
 - Approved a \$32,500 MICRO loan to Colleen and Michael Bellinger d/b/a Cherry Tree Inn
 - Approved a Sale Leaseback Resolution for Watertown Local Development Corporation for sales tax abatement on a 20,000 square foot spec building in the City Center Industrial Park
 - Approved a Sale Leaseback Resolution for JSJ Management, LLC (Dr. Jeffrey Aronowitz)
 - Approved a land sale agreement to Paul Alberry (Mr. Rick's Bakery)
 - Wrote off \$14,079.33 loan to Arcade Pizzeria and \$198,871.45 loan to Marcy LP
 - Reviewed Goals and Objectives

VI. Committee Reports:

Executive Committee – Mr. Converse indicated that the committee met on September 5, 2007. The 2007-2008 goals and objectives were distributed and reviewed by Mr. Fayle. A meeting has been scheduled for September 17, 2007 to discuss the goals and objectives further.

Marketing Council – Fast Facts were distributed for review. Mr. Behling reported that Mike Crowley has agreed to Chair the Awards Committee. RFP's went out to determine costs of video taping finalists for the awards which will be shown at the annual meeting. The 2006-2007 Marketing goals and objectives were reviewed and discussed. The 2007-2008 Marketing goals and objectives were also reviewed and discussed. The Council recommended that they be presented to the JCJDC Executive Committee for review and incorporated into the Corporation's 07-08 goals and objectives.

Manufacturing Committee – Ms. Pecori indicated that the legislative meetings which included Assemblyman Aubertine and Senator Wright were well attended. A two page summary on healthcare was prepared per a recommendation from one of the visits. A legislative breakfast may be held to help more regularly communicate with the politicians. The Committee will also look into joining forces with the New York State Business Council. At a meeting to be scheduled the committee will consider meetings with high level individuals, set up an ongoing connection with our representatives, meet with Mike Schell, focus on one or two of their biggest concerns (healthcare, energy, workforce, Ft. Drum opportunity, tax structure and regulations).

VII. Other Issues:

Black River Blueway Trail Presentation – Dave Zembiec made a PowerPoint presentation on the Black River Blueway Trail. The JCJDC contributed \$5,000 toward the project several years ago. The plan consists of transportation, gateways, trails, river access and camping. Mr. Zembiec reported that the plan is currently being implemented.

VIII. President's Remarks: None.

IX. Chief Executive Officer's Remarks: Mr. Fayle made reference to the Economic Growth Index that was included in the packets for review. He also advised the board members of the upcoming Board Member Training schedule also included in the packets. Board members can register online at www.publicauthorities.org or contact Peggy Sampson.

X. Adjournment: With no further business before the board, a motion was made by Ms. Pfaff, seconded by Mr. Hirschey. All in favor. The meeting adjourned at 10:17 a.m.