

**Jefferson County Job Development Corporation
Regular Monthly Board Meeting Minutes
May 3, 2007**

The Jefferson County Job Development Corporation held its monthly Board of Directors meeting on Thursday, May 3, 2007 in the JCJDC board room, 800 Starbuck Avenue, Watertown, NY.

Present: David Converse, John Doldo Jr., William Fulkerson, Michelle Pfaff, Julie Pecori, Thomas O'Connor, Michael Crowley, Lance Evans, Dennis Affinati, Mary Corriveau, Mary Dudo, Robert Sturtz, Urban Hirschey, Don Rutherford

Others Present: James Fayle, Don Alexander, Lyle Eaton, Joy Nuffer, Mary Anne Hanley, Barb Bowman, Jeff Nelson-Channel 7, Cory Nealon-WDT

Excused: Paul Morgan, Robert Juravich, Thomas Carman, John Gaus, Robert Hagemann, Michael Behling

Absent: Joseph Colello

I. **Call to Order:** Mr. Converse called the meeting to order at 9:25 a.m.

Mr. Converse asked all to stand to recite the pledge of allegiance.

II. **Minutes:** Minutes of the board meeting held April 5, 2007 were presented. Ms. Pfaff moved, and Ms. Dudo seconded; and

IT WAS VOTED: To approve the minutes of the April 5, 2007 meeting as presented.

III. **Finance Committee** – Mr. Crowley reviewed the financials for the period ending March 31, 2007. Mr. Hirschey moved, and Mr. Affinati seconded; and

IT WAS VOTED: To approve the March 31, 2007 Treasurer's Report as presented.

IV. **JCIDA Report:** Mr. Fayle gave the following report of the JCIDA Board of Directors' Meeting.

- Approved Microenterprise Loan to United Pizzeria
- Approved loan to CITEC
- Approved modification to the Alteri Bakery sale to allow subordination of loans
- Approved Resolution for First Columbia Samaritan, LLC for a Sale/Leaseback
- Executive Session to discuss matters pertaining to the Buckley Building and CFM

V. **Committee Reports:**

Membership Committee/Nominating – No report

Marketing Council – Ms. Hanley gave the following Marketing report. The JCJDC will be sponsoring a 2007 New Business Venture Award and a 2007 Business of Excellence Award to publicly acknowledge the entrepreneurial talent locally. An award of \$1,000.00 will be given per award. A motion made by Mr. Evans, seconded by Ms. Pfaff; and

IT WAS VOTED: To proceed with the award concept.

Ms. Hanley also gave an update on the Fort Drum Gap Analysis. In coordination with the FDRLO the committee is aiming for a tri-county regional cooperation to target industries needed and to outreach existing businesses.

Manufacturing Committee – Ms. Pecori updated the board on recent meetings of the manufacturing committee. She indicated that the meeting held on Monday to review the White Paper was very well attended. Mr. Alexander indicated that they are very close to a final draft.

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VI. **Other Issues:**

Henderson Harbor Tournament – Barb Bowman of the Henderson Harbor Chamber of Commerce distributed material for the American Bass Anglers Tournament to be held the week of September 8-16, 2007. The tournament will generate over \$1,000,000.00 into the economy during the week that it will be in town. Mr. Fayle suggested that the board consider donating \$2,500.00 to the Henderson Harbor Chamber for the tournament. A motion was made by Ms. Pfaff, seconded by Mr. Hirschey; and

IT WAS VOTED: To make a donation of \$2,500.00 to the tournament.

- VII. **President's Remarks:** Mr. Converse commented that he had received a brochure detailing the Wine Trail. Mr. Fayle mentioned that we could e-mail the specifics.
- VIII. **Chief Executive Officer's Remarks:** Mr. Fayle reminded the Board that the Public Accountability Financial Disclosures are due in by May 15, 2007. A Members Breakfast is being scheduled for June 29, 2007 in Henderson. A presentation will be made by Frank Cean of the LOFC.
- IX. **Adjournment:** With no further business before the board, a motion was made by Ms. Pfaff, seconded by Mr. Fulkerson. All in favor. The meeting adjourned at 10:05 a.m.